

PREREQUISITES FOR ORGANISING LEISURE TIME ACTIVITIES AIMED AT YOUNG PEOPLE IN THE SPANISH REGION OF ARAGON

REGULATIONS

Decree 74/2018 of 24 April issued by the Regional Government of Aragon (B.O.A. [*Aragonese Official Gazette*] no. 84 of 3May 2018).

WHO SHALL COMPLY WITH THESE REGULATIONS?

All the bodies which organise camping activities, summer camps and workshops in the region of Aragon whose participants are mostly under age and spend the night away from their family residence.

EXCLUDED ACTIVITIES:

- Activities carried out by schools which provide a regulated education. These activities are developed during school days and are included in the annual study programme.
- Official sports competitions and other sports activities organised by official bodies.
- Family activities.
- Activities subject to their specific regulations.

PREREQUISITES FOR ORGANISING LEISURE TIME ACTIVITIES AIMED AT YOUNG PEOPLE

- A **leisure time activities director** who holds a suitable degree.
- At least **one outdoor activities instructor for every 10 participants**. He/she shall be an adult with full capacity to act. At least 75% of the team of instructors shall hold a suitable degree.
- Someone responsible for **first aid assistance** who demonstrates the necessary knowledge.
- Someone in charge of **safety** who shall be responsible for supervising the safety measures and the Emergency Plan.
- When it comes to **adventure activities**, except if these are carried out by active tourism companies, fully-trained staff shall be required. The corresponding training is mentioned in the Appendix I of the Decree 74/2018. The staff shall comply with the conditions required to the development of these activities.
- As far as **the location of the activities** is concerned, the conditions set forth shall be respected.
- An **evacuation drill** shall be carried out on the first day.
- The **sanitary conditions** set forth in the Appendix II shall be respected.
- The necessary **technical means** shall be at hand during the organisation of adventure activities and outings. The instructors shall be able to contact the emergency telephone number 112 at all times.
- The following documents shall be at hand at the start of the activity:
 - An authorisation of the landholders or the holders of the facilities.
 - Authorisations or compulsory permissions required in accordance with the specific current regulations.
 - Degrees, diplomas and certificates of the instructors and the directors.
 - A copy of the liability and accident insurance together with their proofs of payment.
 - A certificate of sexual offences of all the staff in contact with the under age.
 - A copy of the Statement of Compliance submitted to the *Instituto Aragonés de la Juventud* (Aragonese Institute for Youth) together with the necessary documents to start the activity.
 - A list which contains the telephone numbers of the participants and the people in charge of the activity. With regard to the under age, the telephone numbers of their parents or legal guardians shall appear.
 - The participants' healthcare card, medical prescriptions, health information and any other detail which must be known to treat any possible complaint. Should the participants have any physical or mental disability which prevents them from taking part in any of the activities, it shall be notified.
 - The Emergency Plan.
 - Documents related to food hygiene matters mentioned in the Appendix II.



IMPORTANT!

It is compulsory to carry out an evacuation drill (as provided for in the Emergency Plan) on the first day and inform the 112 as it



WHEN AND HOW DO THE LEISURE TIME ACTIVITIES HAVE TO BE NOTIFIED?

Should the group have to spend more than two consecutive nights away from their family residence, it is necessary to submit a **Statement of Compliance** which is available here <http://aragon.es/iaj>

It shall be submitted either online to the Aragonese Institute for Youth upon 20 working days before the start of the activity or handed in the places and means set forth in Article 16.4 of the Law 39/2015 of 1 October on Public Administration and Common Administrative Procedure.

For further information:

Please check the following website <http://aragon.es/iaj> (*leisure time – informative materials*). There is useful information about maps and hiking trails in Aragon, guides and different documents concerning the organisation and safety of camping activities, summer camps and workshops.

This is an informative document which has no legal value.



Further information

Here you will all the necessary information about the organisation of leisure time activities aimed at young people

<http://aragon.es/iaj>

ARAGONESE INSTITUTE FOR YOUTH

HUESCA

San Jorge, 65
22003 Huesca
Tel. 974 24 73 20
iajhuesca@aragon.es

TERUEL

Yagüe de Salas, 16
44001 Teruel
Tel. 978 62 44 39
iajteruel@aragon.es

ZARAGOZA

Franco y López, 4
50005 Zaragoza
Tel. 976 71 68 10
informacion.iaj@aragon.es